



## Checklist – Home Safe/Safety Deposit Box

Every thirty-eight seconds a residential fire occurs in the U.S.\* Have peace of mind knowing important papers and documents are safely stored.

There are times we are required to locate important documents such as a birth certificate, the title to a car, or a deed to property. Many people spend an inordinate amount of time looking for these precious documents not to mention experiencing stress and unrest when they can't be located.

Do yourself a favor by purchasing a home safe or renting a safety deposit box for all your vital records.

**The following list represents items which should be stored for safekeeping:**

<input checked="" type="checkbox"/>	<b>What to keep</b>	<input checked="" type="checkbox"/>	<b>What to keep</b>
	Adoption Papers		Video Footage/Photographs of Contents of your home
	All Past Income Tax Returns		Wills/Healthcare Directives
	Automobile Titles		
	Birth Certificates		
	Citizenship Records		
	Computer Backups on flash drives/CD's		
	Contracts		
	Death Certificates		
	Deeds to Real Estate		
	Divorce Papers		
	Financial/Securities Documents		
	Government Bonds		
	Household Inventory Records		
	Leases		
	Life Insurance Policies		
	Marriage Certificate		
	Passports		
	Photo Negatives/Photos on CD's		
	Service Papers		
	Special Videos/Photos		

\* Source: National Fire Protection Agency (NFPA)