



**Checklist – Travel**

<input checked="" type="checkbox"/>	To-Do	<input checked="" type="checkbox"/>	To-Do
	<b>Things to do before I leave:</b>		<b>Day of Travel Items:</b>
	Stop newspaper		Passport or other ID
	Ask neighbors to bring in mail and packages		Air/Hotel/Rental Car Confirmation Information
	Arrange pet care		Itinerary
	Ask a neighbor to water plants		Freshly charged cell phone and/or PDA
	Get cash from bank		Snacks in mini-Ziplocs
	Buy new batteries for camera		Bottled Water – if traveling by car
	Adjust sprinkler system		Travel Pillow
	Turn on Auto Responder for email		Quart Ziploc for liquids going on plane as carry-on
	Create appropriate voicemail at work		Chewing Gum/Mints
			Motion Sickness Medicine
			iPod
	<b>Things to Pack:</b>		Deck of Cards
	Sunglasses		Magazine or book
	Camera		
	Video Camera		
	Chargers for Phone, iPod and PDA		
	Sunscreen		
	Make-up Bag		
	Blow Dryer and any hair accessories needed (check amenities at hotel for these items)		
	Swim Suit		
	Pajamas, Robe, Slippers		
	Clothing for each day and special events		
	Exercise Clothes		
	Shoes: Tennis, Pumps, Sandals, Flip Flops, Heels		
	Accessories: Jewelry, Belts, Scarves, Purses		
	Jacket		
	Hat/Mittens		
	Umbrella		